RANI RASHMONI GREEN UNIVERSITY

TARAKESWAR, HOOGHLY

West Bengal, India

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Memo No: 513-1/RRGU/Cer.Re-Tender/2026

Date: 26/11/2026

NOTICE

INVITING RE-TENDER FOR PRINTING & SUPPLY OF INVITATION CARDS AND PASSES FOR CERTIFICATE DISTRIBUTION CEREMONY-2026

Sealed Tenders are invited from reputed and bonafide Printing Press/Agencies/Suppliers for printing and supply for invitation cards for the **"Certificate Distribution Ceremony-2026"** of Rani Rashmoni Green University, Tarakeswar, Hooghly.

Sl. No.	Item Description	Approx. Quantity	Specifications
1.	Invitation Card with Envelope	200 Nos.	300 GSM Imported Art Card, Matt Lamination, Gold Foil, Emboss Logo. Size: 7" x 10" Folded
2.	Car Parking Pass	60 Nos.	105 GSM tear-resistant synthetic paper, 3"x5" in size, sequential numbering, Coloured both side Printing
3.	Food Token Pass	350 Nos.	105 GSM tear-resistant synthetic paper, 3"x5" in size, sequential numbering, Coloured both side Printing

- **Tender Schedule**

Starting date of Tender submission	26th November, 2026
Last date of Tender submission	15th December, 2026

Sealed envelope super scribed as " **PRINTING & SUPPLY OF INVITATION CARDS AND PASSES FOR CERTIFICATE DISTRIBUTION CEREMONY -2026**" should be dropped in the Tender Box kept at the Office of the Registrar, Rani Rashmoni Green University, Tarakeswar, Hooghly at its present office at Government General Degree Collage, Singur.

- **Terms & Conditions:**

1. The entire quoted rate should comply and have to be valid up to April, 2027.
2. The Bidder must submit a sample copies to justify proper quality otherwise tender without sample shall be rejected.
3. Rate should be quoted per piece inclusive of GST, Designing, Printing, Envelope and delivery to University Office.
4. Delivery should be within 10 days from the date of issue of work order.
5. The University reserves the right to increase/decrease the quantity.
6. Design will first be approved by the University before final printing.

Documents to be Submitted:

1. Trade License Copy
2. GST Certificate of Company/Individual
3. PAN Card of Company/Individual
4. Aadhar Card of Owner
5. MSME Certificate if available
6. Company Address Proof

26/11/2026

Registrar
Rani Rashmoni Green University
Registrar
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